WAYNE STATE UNIVERSITY

College of Education
Division of Kinesiology, Health and Sport Studies

CONTRACT: GRADES OF "INCOMPLETE"

Course: _____ Call #: _____ Semester: _____

Student: _____ I.D.: _____

Address: _____
Number Street City State Zip

Phone: _____ Instructor: _____

While University policy requires that grades of "Incomplete" be removed within one calendar year from the due date listed on the Final Grade list, an instructor may require that work be completed by some date within that year. "Incomplete" grades automatically register as "Withdrawal" after one year.

The coursework that remains to be completed is described below:

_____

_____

_____

This coursework must be submitted in final form by: _____

_____

_____

_____

_____

_____ _____
Student Signature Date Instructor's Signature Date

Copies: Triplicate -- Instructor/Student/Office

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